F. No. A-12011/5/2023-ADMN.I

Government of India
Archaeological Survey of India
Administration- I Section

Dharohar Bhawan, 24, Tilak Marg, New Delhi- 110001 Dated the 8th August 2023

To,

Assistant Director
Employment News (Publication Division)
Ministry of Information & Braodcasting,
Govt. of India, VIIth Floor
Soochna Bhawan,
C.G.O. Complex, Lodhi Road,
New Delhi – 110003

Subject: Filling up one (01) post of Joint Director General (Legal) Group 'A' (Gazetted) Non-Ministerial in the Level 13 of the Pay Matrix Rs. 123100- 215900/- in Archaeological Survey of India.

Sir.

Please find enclosed the vacancy circular for filling up the one (01) post of Joint Director General (Legal) Group 'A' (Gazetted) Non - Ministerial in Level 13 of the Pay Matrix: Rs. 123100 – 215900/- in Archaeological Survey of India.

2. You are requested to publish this vacancy circular in the Employment News at the earliest and send the bill to this office along with a copy of extract of Employment News in which the vacancy circular is published.

Yours faithfully,

Enclosed: As Above

(V.K. Sharma)
Dy. Director (Admin.)

1. Concerned Officer/ Offices.

2. PS/PAs to DG / ADG / All Jt.DGs/ all Directors at Hqrs. Office, All offices of ASI.

3. PAO, ASI New Delhi/ Hyderabad.

4. Office Order / Guard File.

Stor Boyle
Prodle

KRC JUL 23



F. No. A-12011/5/2023-ADMN.I

Government of India
Archaeological Survey of India
Administration- I Section

Dharohar Bhawan 24, Tilak Marg, New Delhi- 110001 Dated the 08th August, 2023

Vacancy Circular

Filling up One (01) post of Joint Director General (Legal) Group 'A' (Gazetted) Non-Ministerial in Level 13 of the Pay Matrix Rs. 123100- 215900/- in Archaeological Survey of India.

It is proposed to fill up one post of Joint Director General (Legal) Group 'A' (Gazetted) Non-Ministerial in Level 13 of the Pay Matrix Rs. 123100- 215900/- in Archaeological Survey of India by Deputation (including short term contract) from members of Delhi or other States Government Higher Judicial Service (HJS), Group 'A' Officers of the Indian Legal Service and officers from Central or State Government or Union Territories or Public Sector undertakings, Statutory Bodies, Semi Government Organization, Recognised Research Institutes and Universities etc:

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
 - (ii) with five years' service in grade rendered after appointment thereto on regular basis in posts in Level 12 in the pay matrix: Rs.78800-209200 or equivalent in the parent cadre or department; and
 - (b) Possessing the following educational qualifications and experience:

Essential Qualification:

- 1.(i) Graduate from a recognized University or Institute.
- ii) Bachelor's Degree in Law (LLB) from a recognized University or Institute; and
- iii) Nine years experience of working in Legal Department of the designated organization or administration of Law in a Judicial or Quasi-Judicial Capacity; or
- 2. (i) Integrated Graduation plûs Bachelor's Degree in Law (LLB) (five years duration) from a recognized University or Institute; and
- ii) Ten years experience of working in the Legal Department of the designated organization or administration of Law in Judicial or Quasi-Judicial Capacity.

Desirable

i) Masters Degree in Law (LLM) from a recognized University or Institute.

(Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty – six years as on the closing date of receipt of application

Duties

1. Joint Director General (Legal) will be in charge of the Legal Division in ASI.

GENERAL TERMS AND CONDITIONS FOR ALL POSTS:-

- 1. The officer selected for appointment on deputation basis shall be on deputation for a period of three years and will be governed by the terms of deputation laid down in DoPT O.M. No. 2/12/87-Estt. Dated 29.04.1988 as amended from time to time and pay will be regulated in accordance with the DoPT O.M. No. 1/99/91-Estt. (Pay-II) dated 05.01.1994 as amended from time to time.
- 2. Applications in duplicate in the following proforma (Annexure- A) along with the complete and up-to-date ACRs/APARs of the Officers who can be spared in the event of his/her selection, may be sent to the undersigned through proper channel within 60 days from the date of publication of this advertisement in the Employment News. Application received after the last date or otherwise found incomplete will not be considered.
- 3. While forwarding the application, it may be verified and certified that the particulars furnished by the officers are correct and that no disciplinary action/court case filled by/against the officers is pending or contemplated against the officers and also no major/minor penalty has been imposed on the officers during the last ten years.
- 4. The officers who apply for the post will not be allowed to withdraw their nomination subsequently.

Initial place of posting: Office of Director General, Archaeological Survey of India, 24, Tilak Marg, Dharohar Bhawan, New Delhi, However Transferable on all India basis.

(V.K. Sharma)

Dy. Director (Administration)
Archaeological Survey of India
Dharohar Bhawan, 24, Tilak Marg, New Delhi- 110001

- 1. All the Ministries & Department of the Government of India
- 2. All Attached/ Subordinate of the Ministry of Culture.
- 3. All Offices of Archaeological Survey of India.
- 4. All Undertaking Departments.
- 5. All Chief Secretaries/Secretaries of the State Governments etc.
- 6. All Central Government/State Government/Union Territory, Administration/Research Institutions/Autonomous Organizations/Universities.
- 7. The Director, AIU, 2, Ferozshah Kotala Road, New Delhi for circulation to the Universities.
- 8. The Secretary, UPSC, Shahjahan Road, New Delhi.
- 9. Web-Site Section, ASI, New Delhi.
- 10. Office Order File.

Annexure-l

Bio-Data/Curriculum Vitae Proforma

Name and Address			
(in Block Letters)			
Date of Birth (in Christian Era)			
3. i) Date of entry into service			
ii) Date of retirement under			
Central/State Government Rules.			
4. Educational Qualifications		100	
5. Whether Educational and other			2
Qualifications required for the post are			,
satisfied. (if any qualification has		e e	
been treated as equivalent to the			
one prescribed in the rules, state the authority for the same)			
Qualifications/Experience required as	Qualification	ons/experience	possessed by
mentioned in the advertisement/vacancy	the Officer		poocoooda ay
circular	die Omoor	* .	
Essential	Essential		
A) Qualification		lification	
B) Experience		erience	
Desirable			
A) Qualification	A) Qua	lification	
B) Experience		erience	
5.1 Note: This column needs to be a	mplified to	indicate "Essent	ial and Desirable
Qualifications" as mentioned in	the RR		Administrative
Ministry/Department/Office at the time of	issue of Cire	cular and issue o	of Advertisement in
the Employment News.			
5.2 In the case of Degree and Post Grad			main subjects and
subsidiary subjects may be indicated by th	e candidate	K	
6. Please state clearly whether in the light	t of entries r	nade by	
you above, you meet the requisite Essenti	al Qualificati	ons and	
work experience of the post.			
6.1 Note: Borrowing Departments are to p	rovide their	specific commen	ts/views confirming
the relevant Essential Qualification/Work	Experience	possessed by	the Candidate (as
indicated in the Bio-data) with reference to	the post app	lied.	(L (L-1-1-
7. Details of Employment in chronolog	ical order. I	Enclose a sep	arate sneet duly
authenticated by your signature, if the s			Natura of dution
Office/Institution Post held on From	То	Pay band and Grade	Nature of duties (in detail)
regular		ASSESSMENT OF A SECURIOR OF A	highlighting
basis		Pay/Pay Scale of the	experience
		post held on	required for the
		regular	post applied for
		basis	post applied for
		nasis	
			*

officers and therefore the post held on re	ore, should not be m egular basis to be r	entioned. Only Pay E mentioned. Details o	Band & Grad	are personal to the de Pay/Pay Scale of CP with present Pay
		netits have been dra	awn by the	Candidate, may be
indicated as below:		10 1 5	p==	legel .
Office/Institution	Pay, Pay Band a	-	From	То
	drawn under AC	P/MACP Scheme		·
O Matura of manage			•	
	nt employment i.e. A			
	si-Permanent or Per			
	ent Employment is t t basis, please state			
	b) Period of	c) Name of the	d) Nama	of the post and
,	appointment on	parent		the post and
	deputation/contr	Office/Organizat		ive capacity in the
	act	ion to which the		ganization.
	act	applicant	parentoi	gamzation.
	19	belongs		
9.1 Note: In case of	f Officers already			
applications of such	•			
parent cadre/departr				a)
Vigilance Clearance a				
9.2 Note: Information				
be given in all cases				
deputation outside	the cadre/organ	nization but still		
maintaining a lien in h	is parent cadre/orga	anization.		
10. If any post held	d on deputation in	the past by the		
applicant, date of retu	urn from the last de	eputation and other		
details.				
11. Additional details a				6
Please state whether				
your employer against		n)		
	Government			
b) State Go				
	ous Organization			**
	nent Undertaking			
e) Universit	les			
f) Others	- 41-	12 : 0		
12. Please state wh				×
department and are in	n the reeder grade	or reeder to reeder		
grade.	ad Capla of Day 0 14	tura mina tha data		
13. Are you in Revise				
from which the revision revised scale.	il took place and al	so mulcate the pre-		
	ner month now draw	vn		
14. Total emolument	Grade Pay	V 1	Total Em	oluments
		an Organization whi	L	ollowing the Central
				ization showing the
following details may		one located by	and Organ	

Basic Pay with Scale of Pay and rate of increment	relief/other Allowances etc. (with break-up details)	Total Emoluments
you applied for in support (This among other things regard to (i) additional professional training and above prescribed in the Vac (Note: Enclose a sepainsufficient).	tion, if any, relevant to the post of your suitability for the post. may provide information with academic qualifications (ii), (iii) work experience over and cancy Circular/Advertisement). rate sheet, if the space is	
16. B Achievements		¥
	sted to indicate information with	
regard to:-		
	ons and reports and special	
projects ii. Awards/Scholarships	s/Official Appreciation	
iii. Affiliation wit	• •	
bodies/institutions/so	ocieties and;	1
iv. Patents registered in Organization.	n own name or achieved for the	
	ative measure involving official	
recognition.		
vi. Any other information	n.	
(Note: Enclose a separ	rate sheet, if the space is	
insufficient.)		
	you are applying for deputation	4
(ISTC)/Absorption/Re-empl	•	
	al/State Governments are only	
	Candidates of Non-Government only for Short-Term Contract.	
	/'Absorption'/Re-employment are	
	cy circular specially mentioned	2
	osorption" or "Re-employment").	
18. Whether belongs to SC		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature	of	the	Candidate
Address	-		
Date			

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualification and experience mentioned in the Advertisement. If selected, he/she will be relieved immediately.

2. Also certified that:

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.

- iii) His/her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an Officer of the rank of Under Secretary of Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

ii) His/her integrity is certified.

Essential

- (i) Master's degree in Indian History (Ancient or Medieval) or Archaeology or Anthropology with knowledge of Pre-historic archaeology or Geology with knowledge of Pleistocene Geology or Museology from a recognized University; or Master's degree in Sanskrit, Pali, Prakrit, Arabic or Persian with Bachelors' Degree with Indian History (Ancient or Medieval) as one of the subjects from a recognized University or Institute; and
- (ii) Ten years of experience in the field of bringing out publications on subjects relating to archaeology or heritage management or conservation and preservation of monuments or epigraphically researches or creation of public awareness amongst the people on heritage, out of which five years should be in administration in a responsible capacity in Central or State Government organization or recognized university or institution;
- (iii) At least five years of experience should be in archaeological explorations and excavations of ancient sites and research on any aspect of archaeology, art and architecture, iconography, epigraphy, numismatics, heritage management or Museology.

Desirable

- (i) Doctorate degree involving in any aspect of Archaeology or Archaeological Publications and Public Awareness,
- (ii) Published research papers or reports on any aspect of Archaeology or Archaeological Publications and Public Awareness, in journals of National level.

(Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty six years as on the closing date for receipt of applications.

Note: For the purpose of appointment on deputation (including short term contract) or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 the date from which the revised pay structure based on Sixth Central Pay Commission recommendations has been extended shall be deemed to be service rendered in corresponding grade pay or pay scale extended based on the recommendations of the commission except where there has been merger of more than one prerevised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.

(1)	(2)	(3)	(4)	(5)
1. Joint Director	1* (2017)	General Central Service, Group	Level 13 in the Pay Matrix:	Not applicable
General (Legal)	*Subject to	'A' Gazetted, Non-Ministerial	Rs.118500 - Rs.214100	
	variation dependent			
	on workload			

(6)	(7)	(8)	(9)	1
Not applicable.	Not applicable.	Not applicable.	Not applicable.	

(10)	(11)	(12)	(13)
By deputation including short term contract.	Deputation (including short term contract): (a)Members of Delhi or other States Governments Higher Judicial Service (HJS), Group 'A' Officers of the Indian Legal Service and officers from Central or State Government, Union Territories, Public Sector Undertakings, Statutory Bodies, Semi Government Organization, Recognised Research Institutes and Universities etc.	Not Applicable	Consultation with Union Public Service Commission necessary.

- (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With five years' service in grade rendered after appointment thereto on regular basis in posts Level-12 in the pay matrix:Rs.78800-209200 or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualifications and experience,

Ferential

- (1) (i) Graduate from a recognized University or Institute.
- (ii) Bachelor's Degree in Law (LLB) from a recognized University or Institute; and
- (iii) Nine years experience of working in the Legal Department of the designated organization or administration of Law in a Judicial or Quasi-Judicial Capacity; or
- (2) (i) Integrated Graduation plus Bachelor's Degree in Law (LLB) (five Years duration) from a recognized University or Institute; and
- (ii) Ten years experience of working in the Legal Department of the designated organization or administration of Law in Judicial or Quasi-Judicial Capacity.

Desirable:

Masters Degree in Law (LLM) from a recognized University or Institute.

(Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty-six years as on the closing date for receipt of applications.

[Ref: 3/2(6)/2015-RR(UPSC)/F. No. 4-46/2010-ASI/AS(Part IV)]

RAKESH SINGH LAL, Addl. Director General

Specificit

F. No. A-12011/5/2023-ADMN.I

Government of India
Archaeological Survey of India
Administration- I Section

Dharohar Bhawan, 24, Tilak Marg, New Delhi- 110001 Dated the 8th August 2023

To,

Assistant Director
Employment News (Publication Division)
Ministry of Information & Braodcasting,
Govt. of India, VIIth Floor
Soochna Bhawan,
C.G.O. Complex, Lodhi Road,
New Delhi – 110003

Subject: Filling up one (01) post of Joint Director General (Information Technology and Digital Documentation) Group 'A' (Gazetted) Non-Ministerial in the Level 13 of the Pay Matrix Rs. 123100- 215900/- in Archaeological Survey of India.

Sir.

Please find enclosed the vacancy circular for filling up the one (01) post of Joint Director General (Information Technology and Digital Documentation) Group 'A' (Gazetted) Non - Ministerial in Level 13 of the Pay Matrix: Rs. 123100 – 215900/- in Archaeological Survey of India.

2. You are requested to publish this vacancy circular in the Employment News at the earliest and send the bill to this office along with a copy of extract of Employment News in which the vacancy circular is published.

Yours faithfully,

Enclosed: As Above

(V.K.-Sharma)

Dy. Director (Admin.)

1. Concerned Officer/ Offices.

2. PS/PAs to DG / ADG / All Jt.DGs/ all Directors at Hqrs. Office, All offices of ASI.

3. PAO, ASI New Delhi/ Hyderabad.

4. Office Order / Guard File.

F. No. A-12011/5/2023-ADMN.I

Government of India
Archaeological Survey of India
Administration- I Section

Dharohar Bhawan 24, Tilak Marg, New Delhi- 110001 Dated the 08th August ,2023

Vacancy Circular

Filling up One (01) post of Joint Director General (Information Technology and Digital Documentation) Group 'A' (Gazetted) Non-Ministerial in Level 13 of the Pay Matrix Rs. 123100- 215900/- in Archaeological Survey of India.

It is proposed to fill up one post of Joint Director General (Information Technology and Digital Documentation) Group 'A' (Gazetted) Non-Ministerial in Level 13 of the Pay Matrix Rs. 123100- 215900/- in Archaeological Survey of India by Deputation (including short term contract) from Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Semi-Government or Statutory and Autonomous Organizations:

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
- (ii) With five years regular service in the grade rendered after appointment thereto on regular basis in posts in the pay band 3 Rs. 15600-39,100 plus grade pay Rs. 7600 or equivalent in the parent cadre or department; and
 - (b) Possessing the following educational qualifications and experience:

Essential Qualification:

- i) Master's Degree in Computer Application or Master degree in Science (Computer Science or Information Technology) from a recognized University or Institute; or
- B.E. or B.Tech (Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology) from a recognized University or Institute.
- ii) Ten years post qualification experience in the field of information technology and digital documentation having in depth knowledge of hardware and software including at least five years of experience in general administration.

Desirable:

(i) PH.D in a field of study related to information technology or digitization from a recognized University or Institute.

(Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty six years as on the closing date for receipt of applications.

Duties:

1. Joint Director General (Information Technology and Digital Documentation) will be in charge of Information Technology and Digital Documentation Division in ASI.

GENERAL TERMS AND CONDITIONS FOR ALL POSTS:-

- 1. Period of deputation (including short term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government- shall not exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of application.
- 2. The officer selected for appointment on deputation basis shall be on deputation for a period of three years and will be governed by the terms of deputation laid down in DoPT O.M. No. 2/12/87-Estt. Dated 29.04.1988 as amended from time to time and pay will be regulated in accordance with the DoPT O.M. No. 1/99/91-Estt. (Pay-II) dated 05.01.1994 as amended from time to time.
- 3. Applications in duplicate in the following proforma (Annexure- A) along with the complete and up-to-date ACRs/APARs of the Officers who can be spared in the event of his/her selection, may be sent to the undersigned through proper channel within 60 days from the date of publication of this advertisement in the Employment News. Application received after the last date or otherwise found incomplete will not be considered.
- 4. While forwarding the application, it may be verified and certified that the particulars furnished by the officers are correct and that no disciplinary action/court case filled by/against the officers is pending or contemplated against the officers and also no major/minor penalty has been imposed on the officers during the last ten years.
- 5. The officers who apply for the post will not be allowed to withdraw their nomination subsequently.

Initial place of posting: Office of Director General, Archaeological Survey of India, 24, Tilak Marg, Dharohar Bhawan, New Delhi, However Transferable on all India basis.

(V.K. Sharma)

Dy. Director (Administration)

Archaeological Survey of India

Dharohar Bhawan, 24, Tilak Marg, New Delhi- 110001

- 1. All the Ministries & Department of the Government of India
- 2. All Attached/ Subordinate of the Ministry of Culture.
- 3. All Offices of Archaeological Survey of India.
- 4. All Undertaking Departments.
- 5. All Chief Secretaries/Secretaries of the State Governments etc.
- 6. All Central Government/State Government/Union Territory, Administration/Research Institutions/Autonomous Organizations/Universities.
- 7. The Director, AIU, 2, Ferozshah Kotala Road, New Delhi for circulation to the Universities.
- 8. The Secretary, UPSC, Shahjahan Road, New Delhi.
- 9. Web-Site Section, ASI, New Delhi.
- 10. Office Order File.

Annexure-I

Bio-Data/Curriculum Vitae Proforma

1. Name and A						
(in Block Let						
	(in Christian Era	1)				
3. i) Date of ent						
	irement under					
	Government Rul	les.	***	n P. M. Warnston van see anne als en eer een een een een een een een een	resulter responses and a supplication of the s	
4. Educational						
5. Whether E						
	s required for th					
	any qualifica					
	d as equivale					
	bed in the rules	, state the				
authority for		tural an	01:6:4			
Qualifications/Exp				ions/experience -	possessed b	
mentioned in the	e advertisemen	itvacancy	the Office	Г		
Essential			Essential			
A) Qualification		***************************************		dification		
B) Experience				alification		
Desirable			D) EXP	erience		
A) Qualification	n		A) Ou	alification		
	B) Experience B) Experience S 5 1 Note: This column people to be emplified to indicate "Fecential and Decirable					
5.1 Note: This column needs to be amplified to indicate "Essential and Desirable Qualifications" as mentioned in the RRs by the Administrative						
LULISHICATIONS	as mentioi	ned in	the RF	e hy the	Administrativ	
Qualifications" Ministry/Depart				Rs by the		
Ministry/Depar	rtment/Office at			₩	Administrative of Advertisement	
Ministry/Depar the Employmen	rtment/Office at nt News.	the time of	issue of Cir	cular and issue	of Advertisement	
Ministry/Departhe Employmer 5.2 In the case	rtment/Office at at News. e of Degree and	the time of Post Grad	issue of Cir	cular and issue ocations, Elective		
Ministry/Departhe Employmer 5.2 In the case subsidiary subjections	rtment/Office at at News. e of Degree and ects may be indic	the time of Post Grad cated by the	issue of Ciruate Qualifice candidate	cular and issue ocations, Elective	of Advertisement	
Ministry/Departhe Employmen 5.2 In the case subsidiary subjection 6. Please state	rtment/Office at at News. e of Degree and ects may be indic clearly whether	Post Grad cated by the in the light	issue of Cir uate Qualifice candidate of entries i	cular and issue of cations, Elective, cations, Elective, category.	of Advertisement	
Ministry/Departhe Employmer 5.2 In the case subsidiary subjection 6. Please state you above, you	rtment/Office at a not news. The of Degree and ects may be indicated as the requisite	Post Grad cated by the in the light	issue of Cir uate Qualifice candidate of entries i	cular and issue of cations, Elective, cations, Elective, category.	of Advertisement	
Ministry/Departhe Employmen 5.2 In the case subsidiary subjection 6. Please state you above, you work experience	rtment/Office at a not news. The of Degree and ects may be indicated as the clearly whether is meet the requise of the post.	Post Grad cated by the in the light site Essentia	issue of Cir uate Qualifice candidate of entries ral Qualificat	cular and issue of cations, Elective, s. made by lions and	of Advertisement /main subjects ar	
Ministry/Departhe Employmen 5.2 In the case subsidiary subjection 6. Please state you above, you work experience 6.1 Note: Born	rtment/Office at a not news. The of Degree and ects may be indicated as the requisite of the post. The owing Department of the post.	Post Grad cated by the in the light site Essentiants are to p	issue of Ciruate Qualifice candidate of entries ral Qualification	cations, Elective, nade by ions and specific commen	of Advertisement /main subjects ar	
Ministry/Departhe Employmen 5.2 In the case subsidiary subjection 6. Please state you above, you work experience 6.1 Note: Borr the relevant E	rtment/Office at a not news. The of Degree and ects may be indicated as the requisite of the post. The owing Department of the post.	Post Grad cated by the in the light site Essentiants are to pation/Work	uate Qualifice candidates of entries ral Qualificate rovide their Experience	cations, Electives made by lions and specific comments possessed by	of Advertisement /main subjects ar	
Ministry/Departhe Employmen 5.2 In the case subsidiary subje 6. Please state you above, you work experienc 6.1 Note: Born the relevant Eindicated in the	rtment/Office at at News. The of Degree and ects may be indicated and the requisition of the post. The owing Departments assential Qualification of the post. The object of the post of th	Post Grad cated by the in the light site Essentiants are to pation/Work eference to	uate Qualifice candidates of entries ral Qualification covide their Experience the post apprent of the covide the post apprent of the covide th	cations, Electives made by lions and specific comment possessed by blied.	of Advertisement /main subjects ar	
Ministry/Depart the Employmen 5.2 In the case subsidiary subjects 6. Please state you above, you work experience 6.1 Note: Born the relevant Eindicated in the 7. Details of	rtment/Office at at News. The of Degree and ects may be indicated and the requisition of the post. The owing Departments assential Qualification of the post. The object of the post of th	Post Grad cated by the in the light site Essentiants are to pation/Work eference to chronologi	uate Qualifice candidate of entries ral Qualification of their Experience the post appear of the cal order.	cations, Elective, made by ions and specific commen possessed by blied. Enclose a sep	of Advertisement /main subjects ar ts/views confirming the Candidate (a	
Ministry/Depart the Employmen 5.2 In the case subsidiary subjects 6. Please state you above, you work experience 6.1 Note: Born the relevant Eindicated in the 7. Details of	rtment/Office at at News. The of Degree and ects may be indicated and the requisition of the post. The owing Department of Sential Qualification in Employment in	Post Grad cated by the in the light site Essentiants are to pation/Work eference to chronologi	uate Qualifice candidate of entries ral Qualification of their Experience the post appear of the cal order.	cations, Elective, made by ions and specific commen possessed by blied. Enclose a sep	of Advertisement /main subjects ar ts/views confirming the Candidate (a	
Ministry/Depart the Employment 5.2 In the case subsidiary subjects of authenticated the Employment 5.2 In the case subsidiary subjects of authenticated the Employment Employmen	rtment/Office at at News. The of Degree and ects may be indicated and the requisite of the post. The owing Department of Security Whether of the post. The owing Department in the security with respect to the post. The owing Department in the security with respect to the post. The owing Department in the security with respect to the post. The owing Department in the security with respect to the post. The owing Department in the security with respect to the post.	Post Grad cated by the in the light site Essential attention work afternoon of the chronologiure, if the s	uate Qualifice candidates of entries ral Qualification of their Experience the post appears order.	cular and issue of cations, Electives made by lions and lisses and lisses and lisses and lisses a sepon is insufficient.	of Advertisement /main subjects ar ts/views confirmir the Candidate (a	
Ministry/Depart the Employment 5.2 In the case subsidiary subjects of authenticated the Employment 5.2 In the case subsidiary subjects of authenticated the Employment Employmen	rtment/Office at at News. The of Degree and ects may be indicated and the requision of the post. The of the post. The owing Department in the post in the post. The owing Department in the post in the post in the post in the post held on the post new the post held on the post new the post ne	Post Grad cated by the in the light site Essential attention work afternoon of the chronologiure, if the s	uate Qualifice candidates of entries ral Qualification of their Experience the post appears order.	cations, Electives made by lions and specific commen possessed by blied. Enclose a sep is insufficient. Pay band	of Advertisement /main subjects ar ts/views confirming the Candidate (a	
Ministry/Depart the Employment 5.2 In the case subsidiary subjects of authenticated the Employment 5.2 In the case subsidiary subjects of authenticated the Employment Employmen	rtment/Office at at News. The of Degree and ects may be indicated and the clearly whether a meet the requise of the post. The owing Department in the clearly with respect to the post. The owing Department in the clearly with respect to the clear and the clear at a clear and the clear at a clear	Post Grad cated by the in the light site Essential attention work afternoon of the chronologiure, if the s	uate Qualifice candidates of entries ral Qualification of their Experience the post appears order.	cations, Electives made by ions and specific commen possessed by blied. Enclose a sep is insufficient. Pay band and Grade Pay/Pay Scale of the	of Advertisement /main subjects ar ts/views confirming the Candidate (a arate sheet du Nature of duties (in detail) highlighting experience	
Ministry/Depart the Employment 5.2 In the case subsidiary subjects of authenticated the Employment 5.2 In the case subsidiary subjects of authenticated the Employment Employmen	rtment/Office at at News. The of Degree and ects may be indicated and the clearly whether a meet the requise of the post. The owing Department in the clearly with respect to the post. The owing Department in the clearly with respect to the clear and the clear at a clear and the clear at a clear	Post Grad cated by the in the light site Essential attention work afternoon of the chronologiure, if the s	uate Qualifice candidates of entries ral Qualification of their Experience the post appears order.	cations, Electives made by ions and specific commen possessed by blied. Enclose a sep is insufficient. Pay band and Grade Pay/Pay Scale of the post held on	ts/views confirming the Candidate (a Nature of duties (in detail) highlighting experience required for the	
Ministry/Depart the Employment 5.2 In the case subsidiary subjects of authenticated the Employment 5.2 In the case subsidiary subjects of authenticated the Employment Employmen	rtment/Office at at News. The of Degree and ects may be indicated and the clearly whether a meet the requise of the post. The owing Department in the clearly with respect to the post. The owing Department in the clearly with respect to the clear and the clear at a clear and the clear at a clear	Post Grad cated by the in the light site Essential attention work afternoon of the chronologiure, if the s	uate Qualifice candidates of entries ral Qualification of their Experience the post appears order.	cations, Electives made by ions and specific commen possessed by blied. Enclose a sep is insufficient. Pay band and Grade Pay/Pay Scale of the post held on regular	of Advertisement /main subjects ar ts/views confirming the Candidate (a arate sheet du Nature of duties (in detail) highlighting experience	
Ministry/Depart the Employment 5.2 In the case subsidiary subjects of authenticated the Employment 5.2 In the case subsidiary subjects of authenticated the Employment Employmen	rtment/Office at at News. The of Degree and ects may be indicated and the clearly whether a meet the requise of the post. The owing Department in the clearly with respect to the post. The owing Department in the clearly with respect to the clear and the clear at a clear and the clear at a clear	Post Grad cated by the in the light site Essential attention work afternoon of the chronologiure, if the s	uate Qualifice candidates of entries ral Qualification of their Experience the post appears order.	cations, Electives made by ions and specific commen possessed by blied. Enclose a sep is insufficient. Pay band and Grade Pay/Pay Scale of the post held on	ts/views confirming the Candidate (a Nature of duties (in detail) highlighting experience required for the	
Ministry/Depart the Employment 5.2 In the case subsidiary subjects of authenticated the Employment 5.2 In the case subsidiary subjects of authenticated the Employment Employmen	rtment/Office at at News. The of Degree and ects may be indicated and the clearly whether a meet the requise of the post. The owing Department in the clearly with respect to the post. The owing Department in the clearly with respect to the clear and the clear at a clear and the clear at a clear	Post Grad cated by the in the light site Essential attention work afternoon of the chronologiure, if the s	uate Qualifice candidates of entries ral Qualification of their Experience the post appears order.	cations, Electives made by ions and specific commen possessed by blied. Enclose a sep is insufficient. Pay band and Grade Pay/Pay Scale of the post held on regular	ts/views confirming the Candidate (a Nature of duties (in detail) highlighting experience required for the	

officers and therefore, should not be mentioned. Only Pay Band & Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:-To From Pay, Pay Band and Grade Pay Office/Institution drawn under ACP/MACP Scheme 8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent. 9. In case the present Employment is held on deputation/contract basis, please statec) Name of the d) Name of the post and a) The Date of b) Period Pay of the post held in appointment on parent initial appointment substantive capacity in the deputation/contr Office/Organizat parent organization. ion to which the act applicant belongs 9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate. 9.2 Note: Information under column 9 (c) & (d) above must be given in all cases where a person is holding a post on the cadre/organization but deputation outside maintaining a lien in his parent cadre/organization. 10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other 11. Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others 12. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade. 13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the prerevised scale. 14. Total emolument per month now drawn **Total Emoluments** Basic Pay in the PB **Grade Pay** 15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed. **Total Emoluments** Dearness Pay/interim Basic Pay with Scale of

*Important: Pay Band and Grade Pay granted under ACP/MACP are personal to the

Pay and rate of	relief/other Allowances etc.	· .
increment	(with break-up details)	· ·
	tion, if any, relevant to the pos	
you applied for in support	of your suitability for the post	
(This among other things	may provide information with	
regard to (i) additional	academic qualifications (ii)
professional training and	(iii) work experience over and	
	ancy Circular/Advertisement).	
a distribution of the contract	rate sheet, if the space is	
insufficient).		,
16. B Achievements		
The candidates are reques	sted to indicate information with	
regard to:-	,	,
-	ons and reports and specia	
projects	in it is a second selection	
ii. Awards/Scholarships	/Official Appreciation	
iii. Affiliation with		
bodies/institutions/so		
	n own name or achieved for the	2
Organization.	Town hame of domested for the	
<u> </u>	ative measure involving officia	
recognition.	ativo modello mvotving jomole	
vi. Any other information	1	
*	ate sheet, if the space i	3
insufficient.)	and officer, in the opinion.	,
	you are applying for deputatio	n
(ISTC)/Absorption/Re-emplo		
# (Officers under Centra	al/State Governments are onl	y
	Candidates of Non-Governmer	
	nly for Short-Term Contract.	
	'Absorption'/Re-employment ar	е
	y circular specially mentione	
	sorption" or "Re-employment").	
18. Whether belongs to SC/		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature	of	the Candidate
Address		
Date _	THE RESIDENCE AND REAL PROPERTY.	

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualification and experience mentioned in the Advertisement. If selected, he/she will be relieved immediately.

2. Also certified that:

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.

- iii) His/her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an Officer of the rank of Under Secretary of Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

ii) His/her integrity is certified.

21

(ii) Masters in Business Administration or Post Graduate Diploma in Management (Security Management).			
(II) Deputation or Re- employment (for armed forces personnel).		7	
The Armed Forces personnel in the rank of colonel in Indian Army or Navy or Air Force in Level 13 in the Pay Matrix; Rs.118500-Rs.214100 who are due to retire or to be transferred to reserve within a period of one year and have the qualifications and			
experience prescribed for deputationists shall also be considered. If selected, such Officers will be given deputation terms up to the date on which they are due for release from the armed forces; Thereafter, they may be			2
continued on re-employment terms. In case such eligible Officers have retired or have been transferred to reserve before the actual selection to the post is made, their appointment will be on Reemployment basis (Reemployment up to the age of superannuation with reference to civilian posts).		9	
Note I: (Period of deputation (including short term contract) including short term contract) including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty six	I .		

(1)	(2)	(3)	(4)	(5)
Joint Director General (Information Technology and Digital Documentation)	1* (2017) *Subject to variation dependent on workload	General Central Service, Group 'A' Gazetted, Non- Ministerial		Not applicable

[PART II—SEC. 3(i)]

-	(6)	(7)	(8)	(9)		
	Not applicable.	Not applicable.	Not applicable.	Not applicable.		

(10)	(11)	(12)	(13)
By deputation	Deputation (including short term contract):	Not	Consultation with
including short term contract.	(a) Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Semi-Government or Statutory and Autonomous Organizations:	applicable •	Union Public Service Commission necessary for filling up of post
	(i) Holding analogous post on regular basis in the parent cadre or department; or		
c	(ii) With five years regular service in the grade rendered after appointment thereto on regular basis in posts in the pay band 3 Rs. 15,600-39,100 plus grade pay Rs. 7600 or equivalent in the parent cadre or department; and		
	(b)Possessing the following educational qualifications and experience:		
	Essential:		
Salara de la companya	(i) Master's Degree in Computer Application or Masters degree in Science (Computer Science or Information Technology) from a recognized University or Institute; or		
	B.E or B.Tech (Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology) from a recognized University or Institute.		
	(ii) Ten years post qualification experience in the field of information technology and digital documentation having in depth knowledge of hardware and software including at least five years of experience in general administration.		
	Desirable		
	PH.D in a field of study related to information technology or digitization from a recognized University or Institute.		
	(Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty six years as on the closing date for receipt of applications.	t t	

	(1)	(2)	(3)	(4)	(5)
ale Blackman mile	irector Gener and Capaci	1 2	General Central Service, Group 'A' Gazetted, Non-Ministerial	Level 13 in the Pay Matrix: Rs.118500 - Rs.214100	Not applicable
		variation dependent	*		M*
		on workload			

(6)		(7)	(8)	(9)	
-	Not applicable.	Not applicable.	Not applicable.	Not applicable.	

(10)	(11)	(12)	(13)
Deputation including short term contract	Deputation (including short term contract):- (a) Officers under the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or	Not applicable	Consultation with Union Public Service Commission necessary for filling up of post
	Semi-Government or Statutory or Autonomous Organizations: (i) Holding analogous post on regular basis in the parent cadre or		