

Report Of
Three Days In-House
Training Programme On
SOUL 2.0
Installation and Operation

Three days In-house training programme on 'SOUL 2.0- Installation and Operation' was jointly organized by Sant Gadge Baba Amravati University, Amravati and INFLIBNET Center, Ahmedabad during 4th to 6th August, 2012 at the University Library. The persons working on the post of Assistant Librarian, Information Scientist, Technical Assistant, Assistant Librarian Grade-3, Library Assistant and Library attendant in the University Library were participated in the training programme. The main objective of the training programme was to make the staff familiar with the SOUL 2.0 by providing hands on practice.

DAY 1

The opening programme was conducted at 11 a.m. in the library. The In-house Training Programme was inaugurated by Hon'ble Dr. Mohan Khedkar, Vice Chancellor, Sant Gadge Baba Amravati University, Amravati. Dr. Mohan Kherde, the Librarian of the University gave the introductory speech stating the purpose behind organizing this training programme and also highlighted the present status of the library in terms of automation. Dr. Mohan Khedkar delivered his speech as the chief guest in which he expressed his expectation from the libraries in higher education. Mr. Vishal Bapte, Assistant Librarian proposed vote of thanks while Mr. Ramratan B. Jawale, Information Scientist of the University Library worked as an anchor while conducting the master of ceremony. Mr. Vilas Nandurkar, Public Relation Officer of Sant Gadge Baba Amravati University, Amravati, Dr. R. S. Sapkal, Head of Chemical Technology, Library Staff, Participants and others were attended this inaugural function. Three technical experts Nabila Shaikh, Ali Petiwala and Mr. Kamlesh from INFLIBNET, Ahmedabad were welcomed in this short function.

After the inauguration of the training program, the first technical session was started. Mr. Kamlesh explained Administration Module of SOUL 2.0. After the lunch, during second technical session of the day, again Mr. Kamlesh with his team delivered the speech on SOUL 2.0 in which participants were taught pre-defined templates and self created templates and the process of data entry. The session was continued with the hands on practice on Administration and Cataloguing Modules. The participants cleared their doubts by asking various questions and doing various exercises given by technical experts. The first day is finished with this practical session.

DAY 2

In the morning session of next day, Miss Nabila Shaikh explained the circulation module for an hour. In this module all the aspects related from creation of membership to transaction of books were elucidated. All the aspects related to circulation desk were covered in this session.

The second half of the second day was given to the Acquisition Module. Mr. Ali Petiwala explained the exact method regarding how to handle this module. He focused on getting recommendations, order, approval and accessioning through this module.

After the lunch break, the participants did hands on practical with the circulation module. All the technical experts were present to solve their problems. In the last technical session of the day, the participants learnt acquisition process practically. They tried to perform all the steps of acquisition process with the support of technical experts.

DAY 3

The first session of last day of training programme was started with the lecture of Mr. Kamlesh. He taught the Serial Modules and demonstrated the method of acquisition of all kind of

periodicals for automation of Periodical Section. He also demonstrated the working of OPAC and Web OPAC along with the search strategies to be applied for successful search of desired information.

The participants experimented with the Serial Module during the practical session conducted after the lunch. As this was difficult module, more time was given so as to get closely acquainted with serial acquisition process.

After the ending of all technical sessions of the In-House training programme, closing ceremony took place at 4.30. The B.C.U.D. Director of Sant Gadge Baba Amravati University, Amravati Dr. J. S. Tidke was invited as the chief guest. As a chief guest, he showed satisfaction of the work done by the library. Dr. Mohan Kherde, University Librarian and three experts Mr. Kamlesh, Miss Nabila and Mr. Ali Petiwala were other persons present on the dais. Dr. Mohan Kherde expressed his gratitude towards the Director, other officials and experts of the INFLIBNET Centre for extending their expertise, co-operation and guidance in conducting the three days In-house Training Programme for the staff of the University Library. Supplementing to this he expressed the need of conducting such a training programme for the college librarians of this region and assured that the university library is ready to conduct the same jointly with INFLIBNET Center. Mr. Ali Petiwala also spoke on this occasion. The certificates were distributed to all the employees of the library for successfully completing this training programme.

On behalf of participants Mr. D. K. Dongare, Assistant Librarian, has expressed his views about the training programme. Mr. Ramratan Jawale, Information Scientist extended the vote of thanks and Mr. Vishal Bapte has anchored the programme.



Participants During the Technical Session



University Librarian Welcome Hon'ble Vice Chancellor in the Inaugural function



Hon'ble Dr. Mohan Khedkar, Vice Chancellor, Sant Gadge Baba Amravati University as a Chief Guest.



Introductory Speech of Dr. Mohan Kherde, University Librarian



Participants of the Workshop with Hon'ble Vice Chancellor and University Librarian



Participants During the Technical Session